

Council Rock School District

Facilities Committee Meeting Minutes

Meeting Date: Thursday, March 12, 2018
Meeting Time: Start-8:40pm Finish- ~9:45pm
Next Meeting Date: Thursday, April 5, 2018 Location: Chancellor Center Time: 6:30pm

ATTENDEES

Board of Director Attendees:

Wendi Thomas, Jery Grupp, Mariann McKee, Ed Tate, Denise Brooks, Andy Block, Mark Byelich

CRSD Administration Attendees:

Robert Fraser, Doug Taylor, Matt Frederickson, Sue Elliott

CRSD School District Attendees:

N/A

Public Attendees:

Joe Hidaloo, Michelle Christian, Kelly Drucker, Renee Kilgarruff, Nancy Carroll

Professional Consultants/Guest Attendees/Press:

N/A

*Indicates partial attendance

**Indicates attendance via phone

Notes:

1. This FACCOM Meeting was presented in PowerPoint and posted to YouTube. To see the video go to www.crsd.org and click on the 'School Board' Tab.

SUMMARY OF MEETING

Energy Management Update:

1. The energy performance overview for the month of December 2017 was reviewed. The CRSD remains at a total cost per gross square foot of \$0.89.
2. Questions were raised relative to the formulas used to determine the savings. Doug will provide an update on the process at the next meeting.

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Facilities Improvements Project Update:

Newtown and Holland Middle School Projects

1. The Newtown and Holland MS projects are in progress and both on or ahead of schedule.
2. The furniture delivery for HMS is scheduled for 16JUL18. The furniture delivery for the NMS is scheduled for 11JUN18 – 15JUN18.
3. LEED commissioning efforts are ongoing.
4. The building moves for HMS, NMS, RMS are scheduled for 22JUN18 – 29JUN18.
5. The planning for the demolition of the NMS is in the works. Efforts will be made to expedite the demolition to allow for the construction of the staff lot in 2018 in lieu of 2019.
6. (9/7/17) Proposals for technology related items including, but not limited to cameras, speakers, access points, projectors, phones, and flat panel televisions are in progress. (11/2/17) procurement of the miscellaneous IT related items is ongoing, outstanding items include the televisions and JCI dashboard system for integration of the BMS and Green building programming. **(12MAR18) The outstanding items include, but may not be limited to televisions for the Green Kiosk program for both NMS and HMS. These items will be addressed through the FFE budget for each project.**
7. Construction photos of each project were presented.

Wrightstown Elementary School Project

8. The projects were approved by the Board on 20JUL17, progress since the approval includes, but is not limited to:
 - a. **(12MAR18)**
 - (1) Construction documents in progress (95% complete)
 - (2) Constructability and Value Engineering reviews are in progress
 - (3) BCCD Review complete
 - (4) Plancon Part D and E to be processed
 - (5) Land Development Agreement to be processed including the stormwater and well agreements

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Rolling Hills Elementary School Project

9. (11/2/17) At the same time that the board announced keeping RHES open at the 12OCT17 Joint FACCOM-FINCOM meeting, the majority of the board suggested moving forward with the RHES renovations project immediately. In response, the following items requiring board action were reviewed at the meeting:
 - a. (01FEB18)
 - (1) Several Board members suggested holding on this project until the next demographic update is received from Sundance and we learn more about the projections. (12/14/17) The request to move forward with the design and bidding phase will be placed on the January Facilities and Board agendas. The January approval is key to maintain the Spring of 2019 start of construction. (01FEB18) The approval of remaining phases of the professional services were approved at the 18JAN18 board meeting. Professional fees will be invoiced per phase. **(12MAR18) The following is an update on progress:**
 1. **Programming meeting to collect information needed to update schematic floor plan.**
 2. **Schematic site and floor plan being prepared for presentation at 05APR18 FACCOM Meeting.**
 3. **Budget update based on programming, investigations and schematic design. Budget will be presented at the 05APR18 FACCOM Meeting.**

Moving Services Update

10. An update was provided, including but not limited to the following:
 - a. More detailed scope of work, tasks, and assignments
 - b. Meetings planned with staff and moving contractors

Capital Improvements Project Update:

1. In follow- At the meeting, Bid Bundle No. 1 and 2 were preferred at a cost not to exceed on or around \$4.5-4.7M (The actual costs is to be determined based upon the removal of the Walt Snyder Stadium sound system and scoreboard per the Board's request and the addition of the synthetic floor replacement at RES and HCES from Bid Bundle No. 3). Two Bid Bundles will be

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prepared and included for Board action on the 16NOV17 Board agenda. (12/14/17) No update was provided however, for informational purposes, the board approved a \$4.7 bid bundle

2. An overview of the documentation process was provided. Specific concerns were reviewed relative to the tennis court restoration at CRHS South.
3. All projects as they are being developed are anticipated to be within the overall project budget of \$4.7M.
4. **(12MAR18) Bids were received, the results and overall budget update were provided as follows:**
 - a. **Total of all projects were under the total budget of \$4.7M**
 - b. **The total budget includes allowance exceeding \$220,000 and a contingency of \$546,407.**
 - c. **The bids will be included on the 15Mar18 Board agenda.**

Miscellaneous Update

1. An update on the Custodial Services RFP was provided. Info discussed includes, but is not limited to the following:
 - a. (02FEB18)
 - i. APPA levels were reviewed.
 - ii. The decision to continue with Aramark was reached with the following added conditions:
 1. Aramark attend and present quarterly updates at the FACCOM meetings.
 2. A performance clause be added to the Agreement should Aramark fail to meet APPA level 2 guidelines.
 3. **(12MAR18) CRSD continues to work with Aramark to finalize the agreement. It is likely the approval will be removed from the 15MAR18 Board agenda.**

Board/Consent Agenda Items:

1. The following items were reviewed for placement on the 15MAR18 Consent Agenda
 - a. Bid No. 17-39 Aramark Custodial (Likely to be removed, see above for further detail)

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- b. Bid No. 17-53 Stage Curtain Cleaning
- c. Bid No. 18-24 Paint Supply Bid
- d. RHES Environmental Services
- e. Bid Nos. 18-11 through 18-18 – Capital Improvements Projects
- f. SFES Roof Replacement
- g. WES PlanCon Parts D and E
- h. WES Land Development, Stormwater and Well Agreements

Upcoming Agenda Items:

1. Upcoming FACCOM Agenda items were reviewed.

Public Comments:

1. Nancy Carroll questioned the WES well agreement.
2. Nancy Carroll questioned the need for Wireless Access Points (WAP) at the RMS. Doug noted that the WAP are required for the WES program being relocated to the RMS facility.
3. Mark Byelich questioned the ACE Grant deadline previously discussed at the 15FEB18 Board meeting.
4. Jerry Grupp questioned if badges can be considered for HS students at both north and South. Robert will further review.
5. Questions were raised relative to security, specifically schools containing the Champions program. Doug noted that the details of security cannot be publically discussed but the before and after school programs and their relationship to security are being reviewed

The meeting adjourned at approximately 9:45PM.

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Anyone taking exception to the statements in these minutes, including omissions, shall notify the CRSD in writing within three (3) business days of receipt.

Respectfully Submitted,
Council Rock School District

Douglas Taylor

Doug Taylor, Assoc. AIA, AVS
Director of Operational Services

Distribution: Post to CRSD website & See YouTube Video at crsd.org website

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